Retail Lending

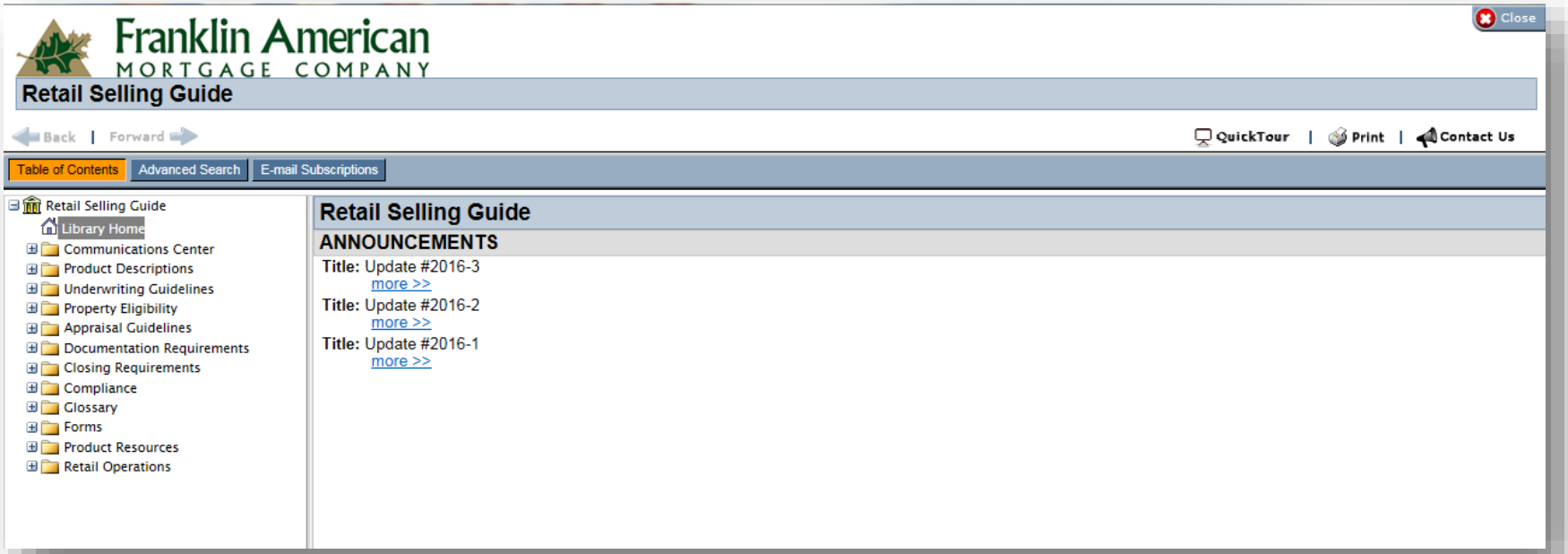
RETAIL LENDING LIBRARY QUICKTOUR | 6/2016

Franklin American
MORTGAGE COMPANY

It All Begins With Home

RETAIL LENDING LIBRARY QUICKTOUR

WELCOME TO THE FRANKLIN AMERICAN RETAIL LENDING LIBRARY QUICKTOUR



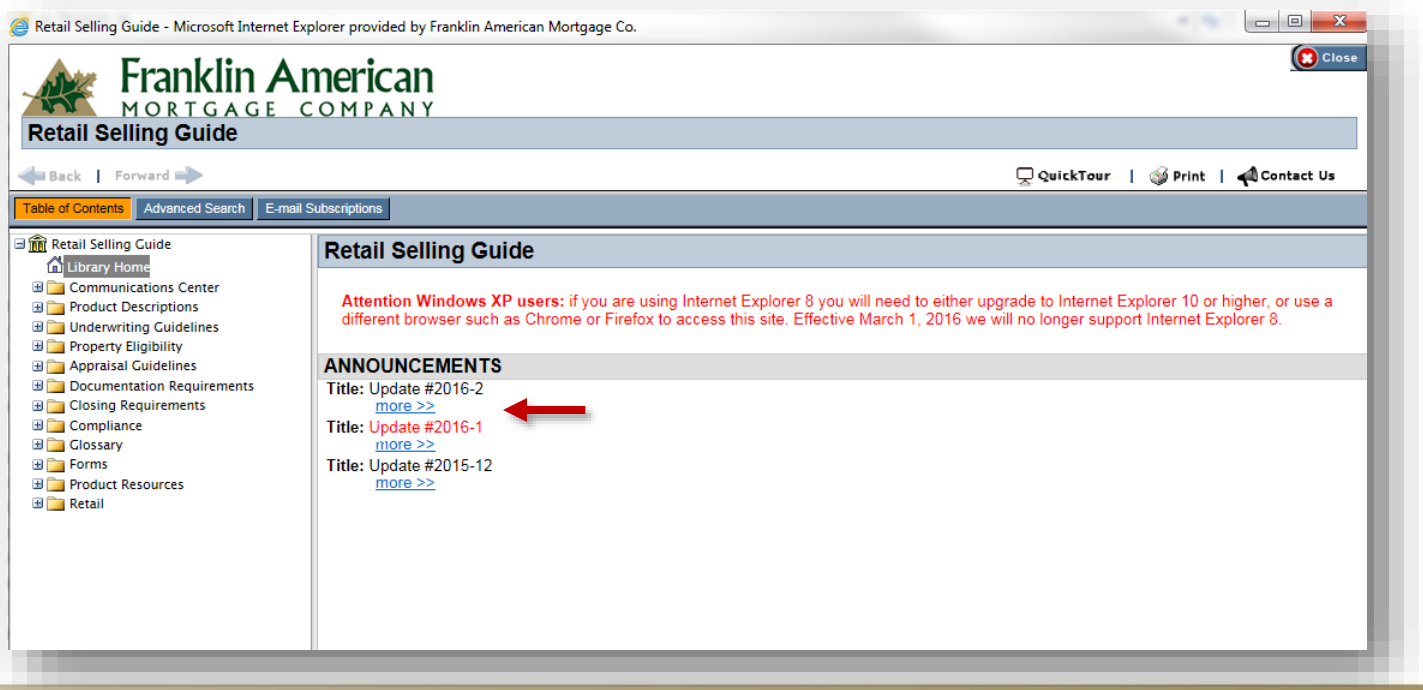
RETAIL LENDING LIBRARY QUICKTOUR

TO ACCESS THE FRANKLIN AMERICAN RETAIL LENDING LIBRARY, CLICK THE "RETAIL SELLING GUIDE" LINK ON YOUR INTRANET HOMEPAGE.

SYSTEM REQUIREMENTS

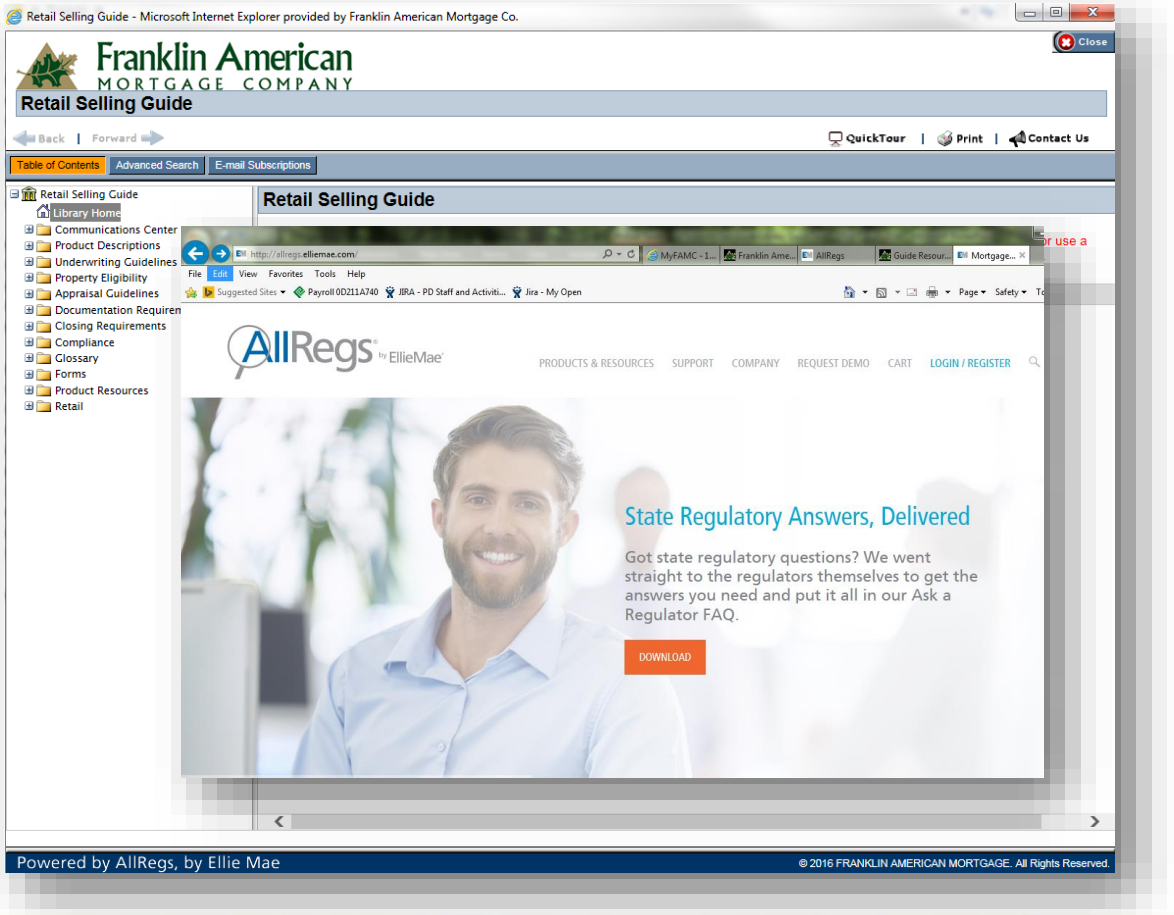
IN ORDER TO UTILIZE THE FRANKLIN AMERICAN RETAIL LENDING LIBRARY, YOUR COMPUTER WILL NEED TO MEET THE FOLLOWING SOFTWARE REQUIREMENTS:

Attention Windows XP users: if you are using Internet Explorer 8 you will need to either upgrade to IE 10 or higher, or use Chrome, Safari or Firefox to access the site. Cookies, Javascript and pop-ups must all be enabled.



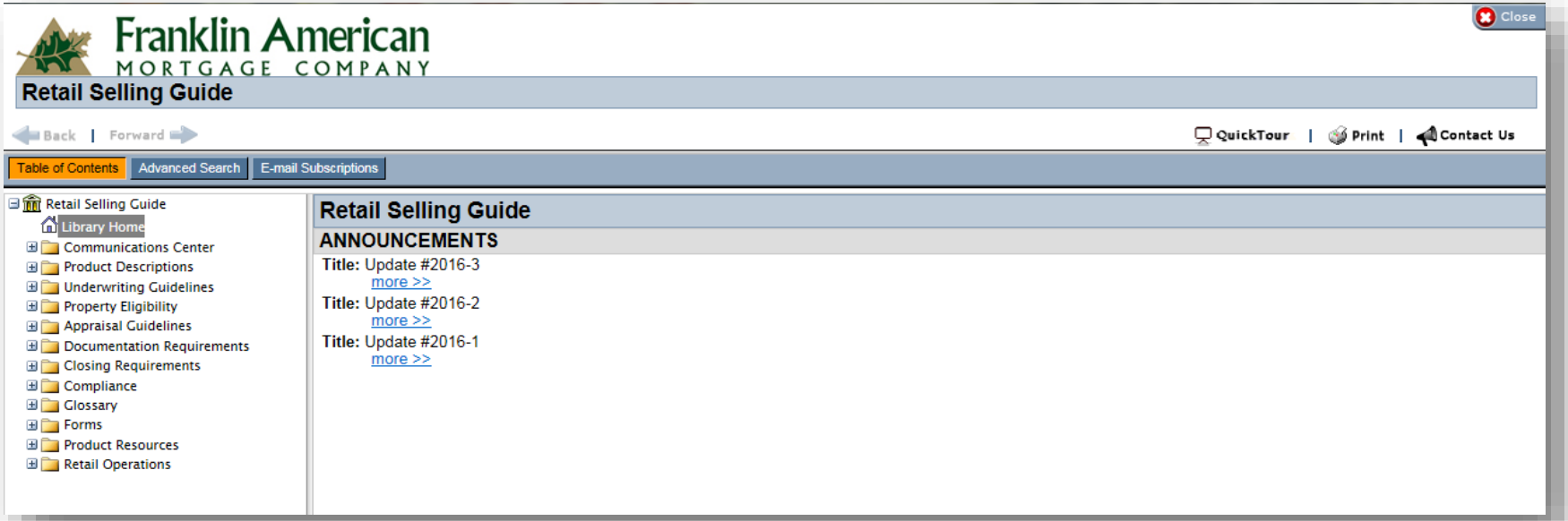
SYSTEM REQUIREMENTS

TO LEARN MORE ABOUT HOW TO ADJUST YOUR COMPUTER TO MEET THE ALLREGS SYSTEM REQUIREMENTS, VISIT THEM AT:
http://allregs.elliemae.com/assets/pdf/allregs-online-registration-guide.pdf



WELCOME

WHEN YOU LOG INTO THE FRANKLIN AMERICAN RETAIL LENDING LIBRARY, THIS WILL BE THE FIRST SCREEN YOU WILL SEE.



ANNOUNCEMENTS

COMPANY ANNOUNCEMENTS WILL BE DISPLAYED IN THE RIGHT PANEL.

NAVIGATION

THE “BACK” AND “FORWARD” BUTTONS PROVIDE NAVIGATION AS IN ANY INTERNET BROWSER. USE THESE BUTTONS TO MOVE BACKWARD AND FORWARD THROUGH PAGES YOU HAVE VISITED AS YOU NAVIGATE WITHIN THE LIBRARY.

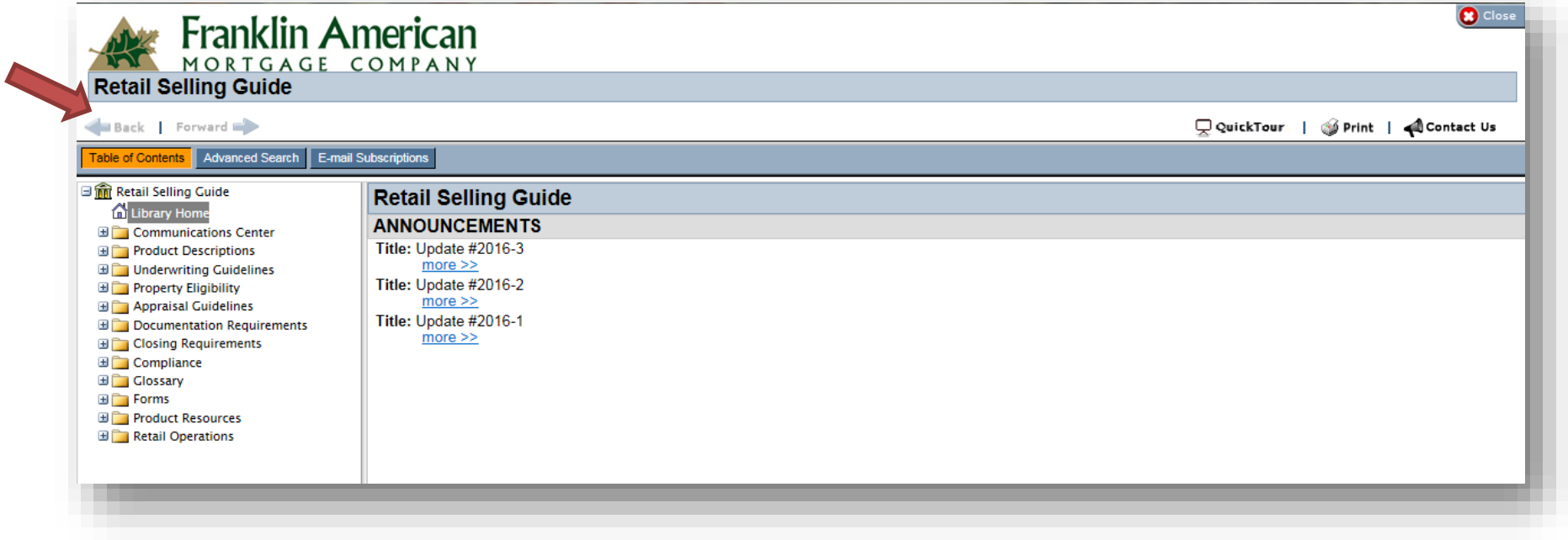
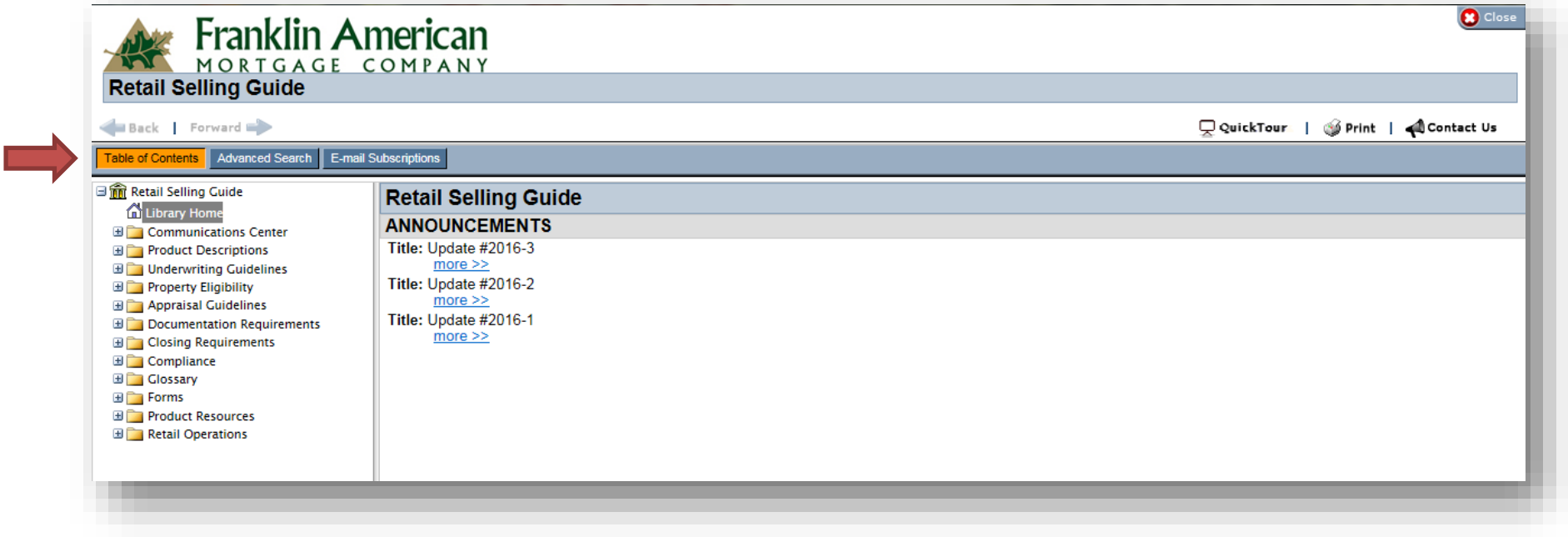


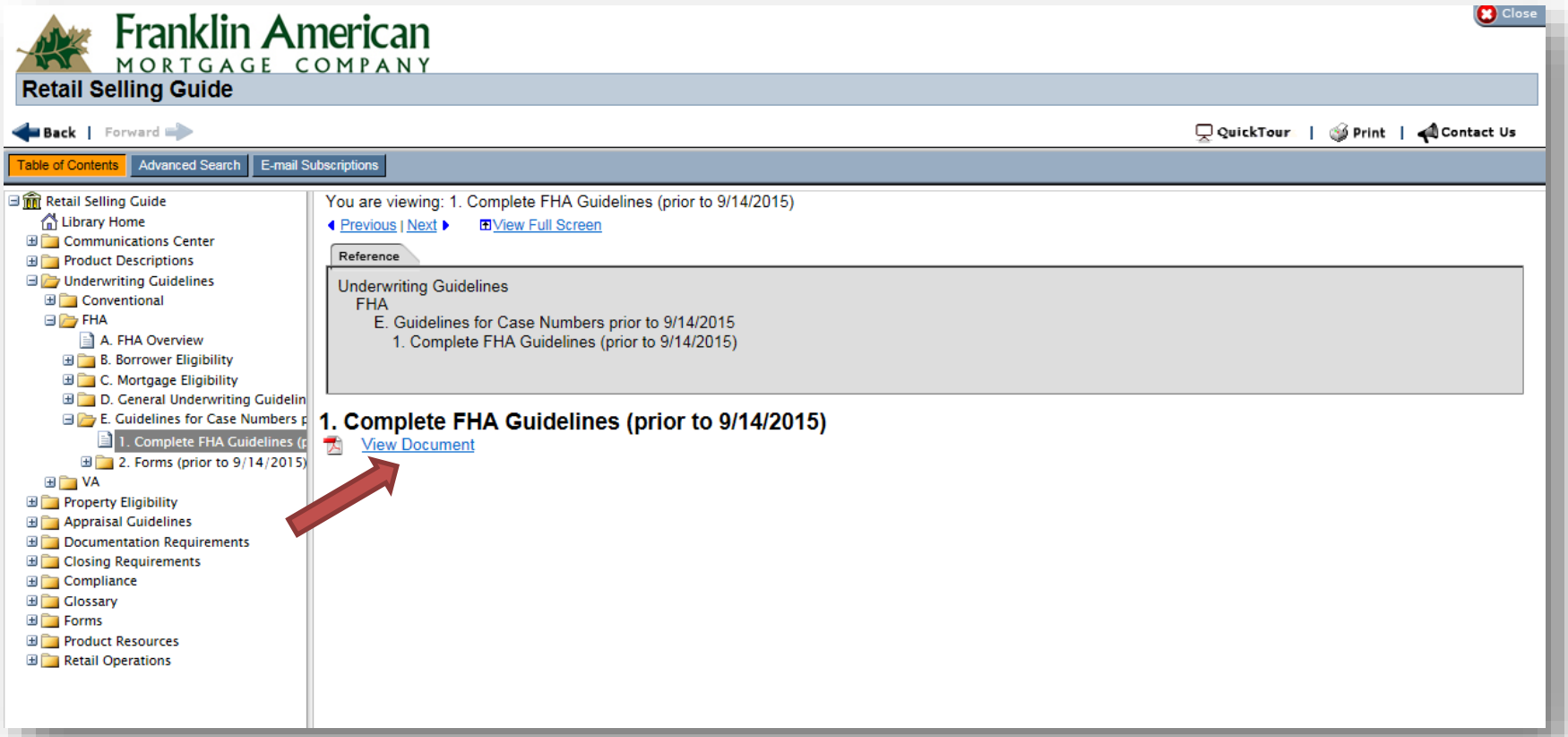
TABLE OF CONTENTS

THE TABLE OF CONTENTS EXPANDS TO SHOW GREATER DETAIL.
TO VIEW AN ITEM, CLICK ON ITS LINK.



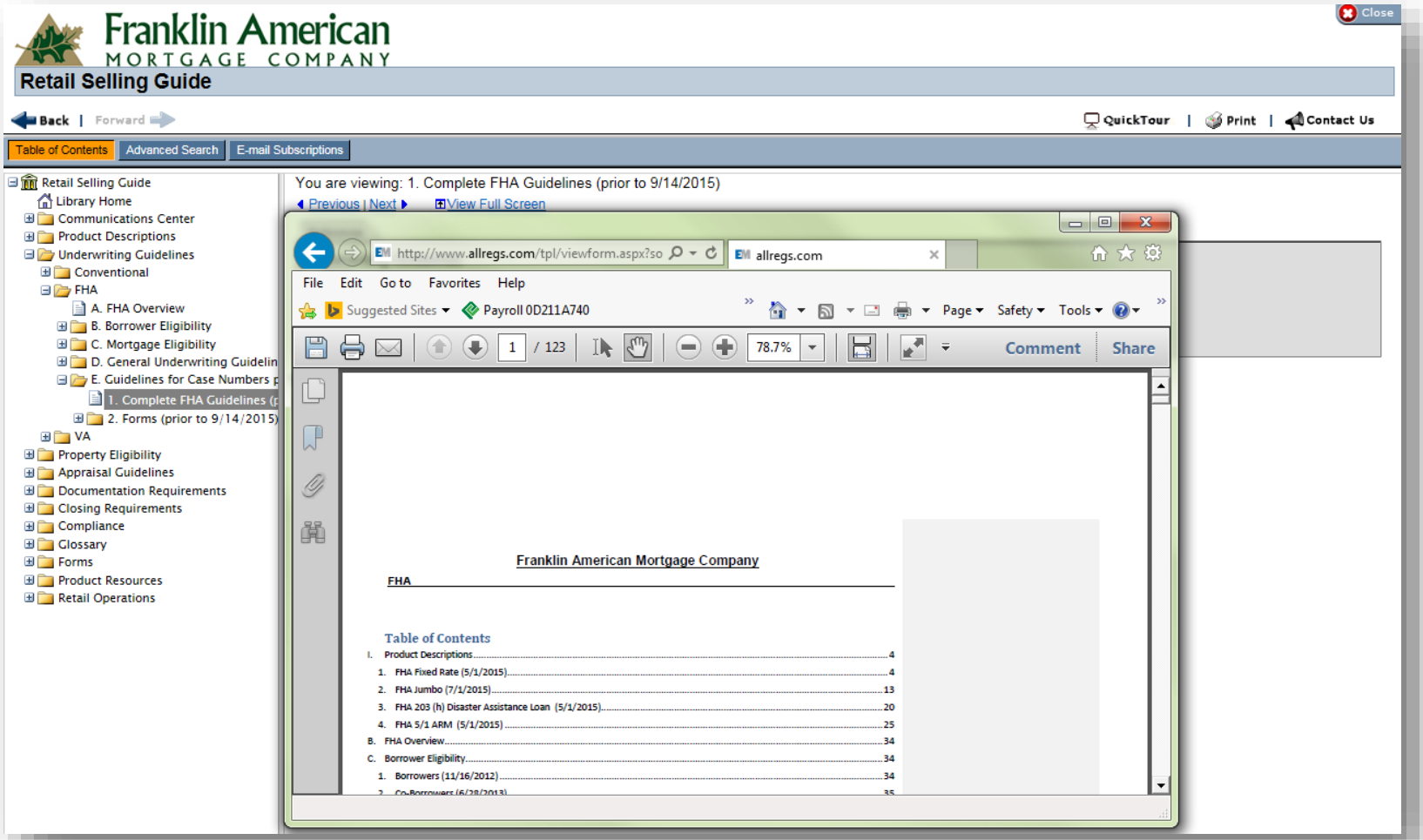
DOCUMENTS

THE DOCUMENT WILL OPEN WITHIN THE RIGHT PANEL. IN SOME CASES, DOCUMENTS WILL APPEAR AS LINKS TO PDF DOCUMENTS. TO VIEW, CLICK ON THE LINK.



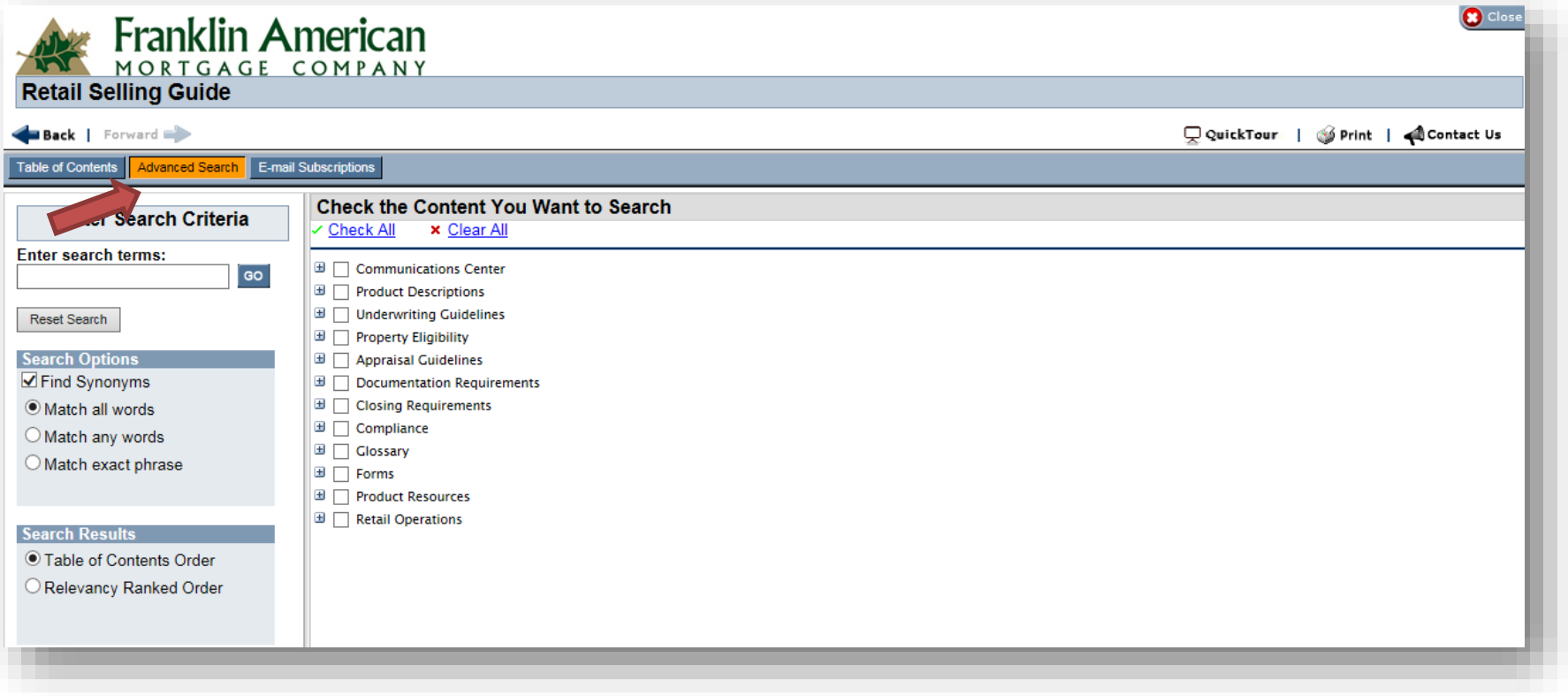
DOCUMENTS

ONCE THESE ARE OPENED, A PDF COPY OF THE DOCUMENT WILL APPEAR.



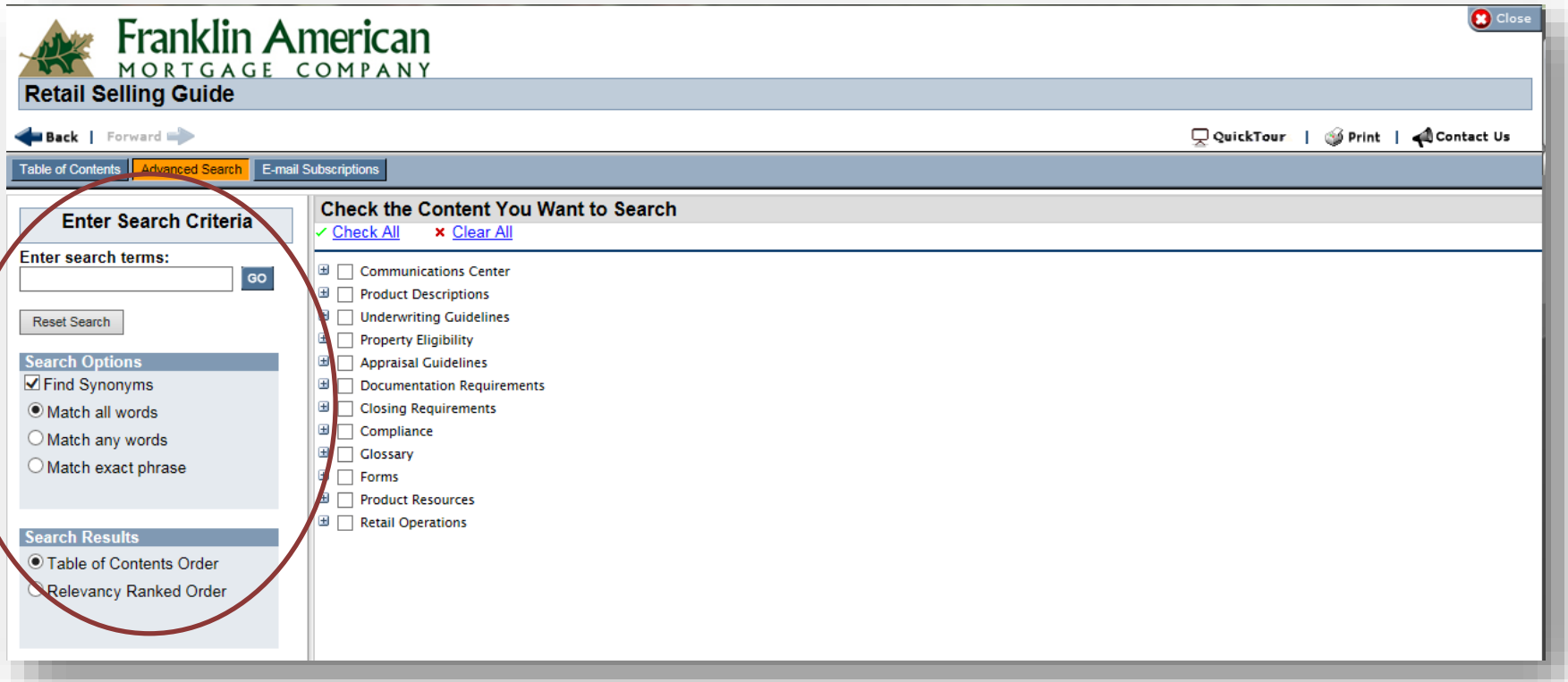
ADVANCED SEARCH

CLICK ON THE “ADVANCED SEARCH” BUTTON TO ACCESS THE SEARCH ENGINE.



ADVANCED SEARCH

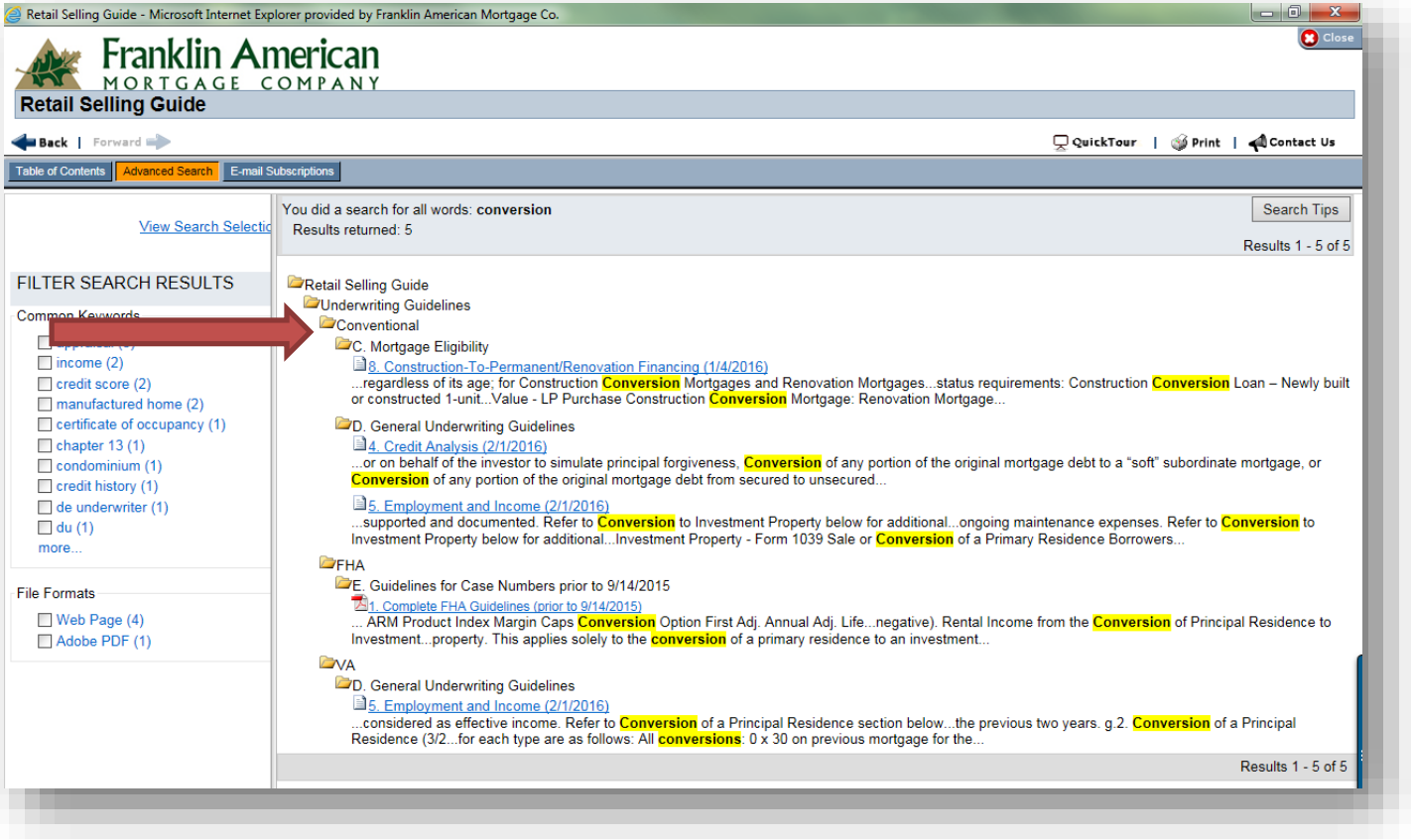
AND THEN ENTER YOUR TERMS IN THE FIELD.



Tip: You may narrow or expand your search by selecting different options.

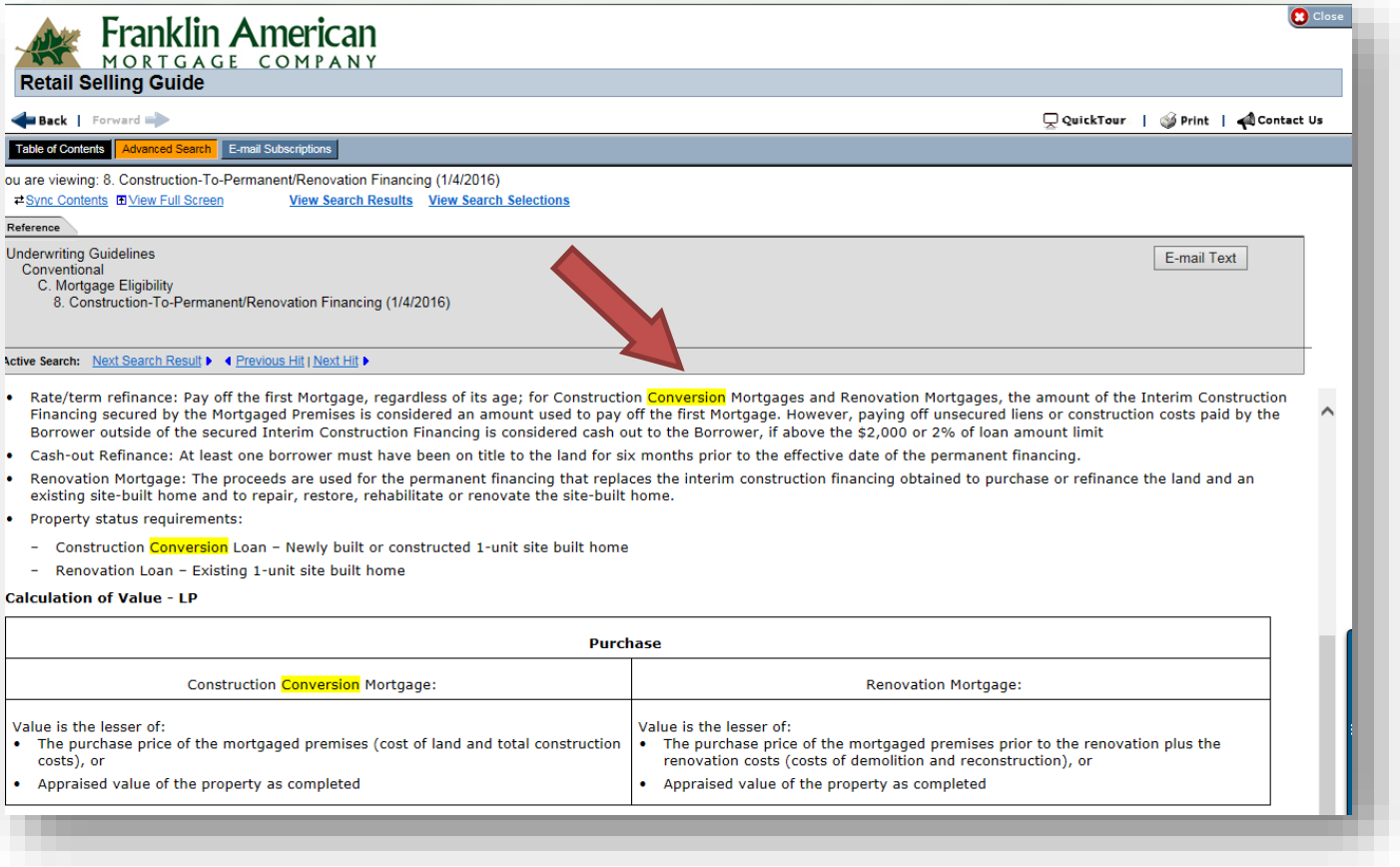
ADVANCED SEARCH

RESULTS WILL APPEAR AS LINKS TO THE FULL AREA OF THE GUIDELINES THAT MATCH YOUR REQUEST. CLICK ON THE LINK TO GO TO THAT TOPIC.



ADVANCED SEARCH

MATCHED TERMS WILL APPEAR HIGHLIGHTED IN THE GUIDELINES WHEN YOU FOLLOW THE LINKS.



ADVANCED SEARCH

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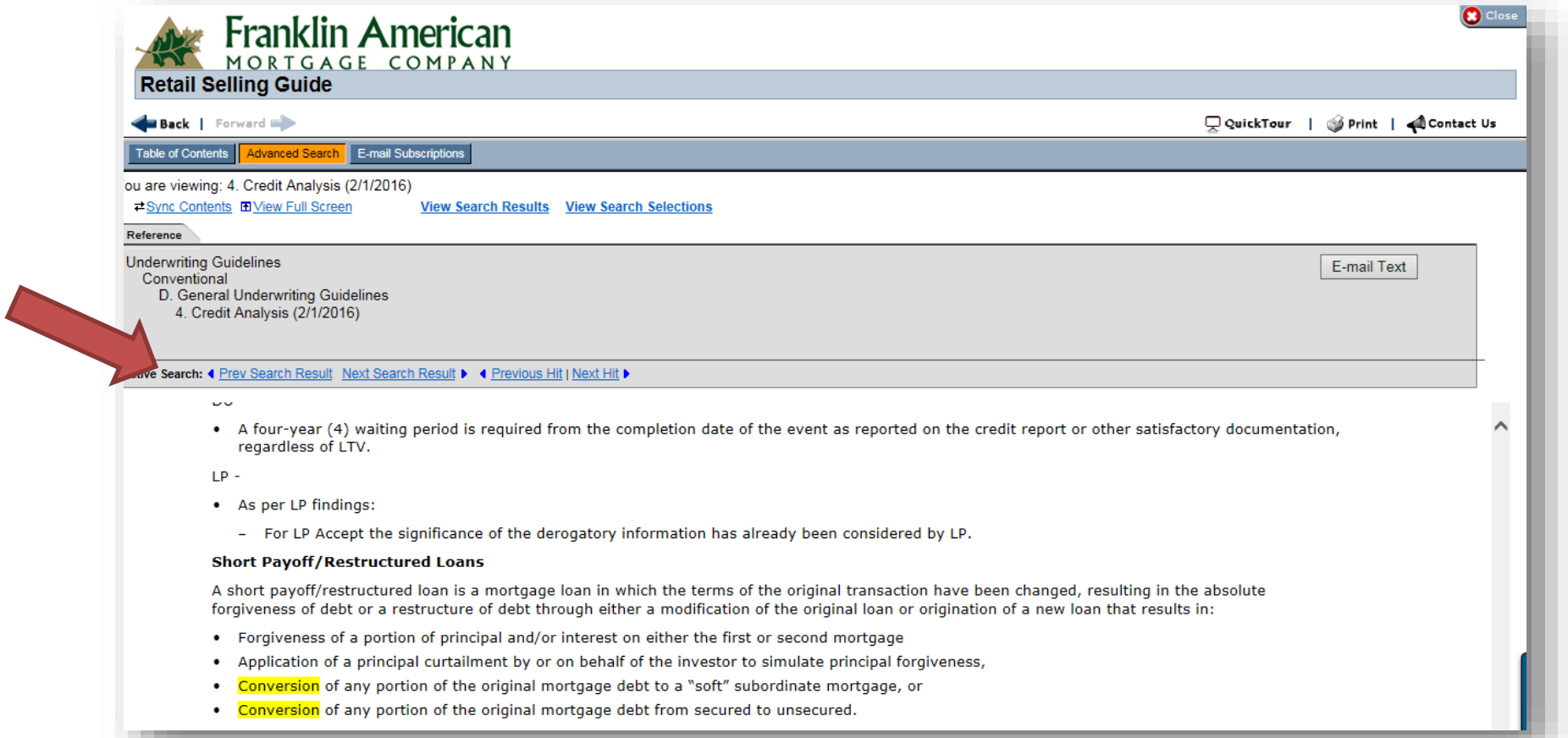
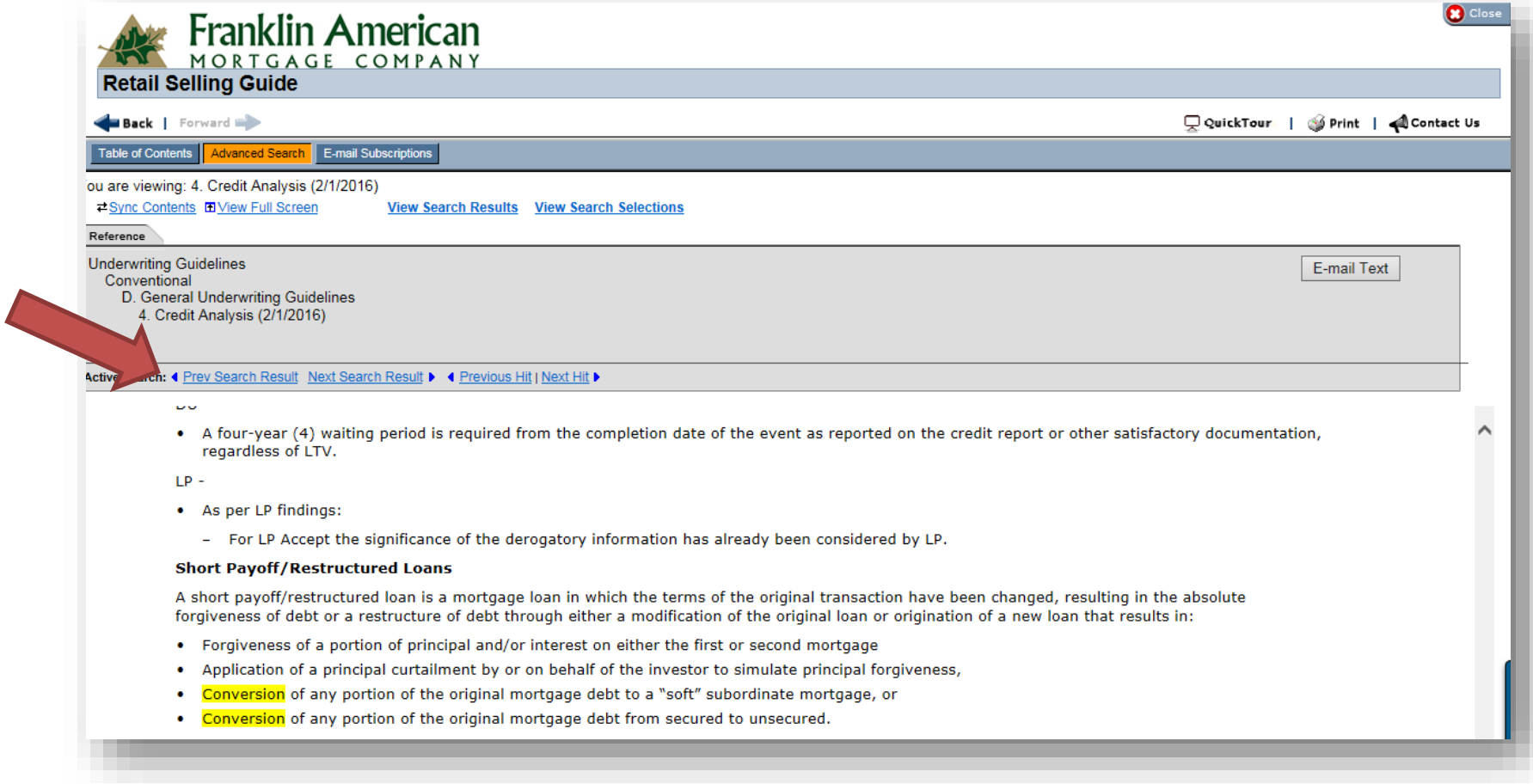


PREVIOUS AND NEXT BUTTONS WILL MOVE YOU BETWEEN SEARCH GUIDELINE TOPICS AND SEARCH HITS WITHIN EACH TOPIC PAGE.

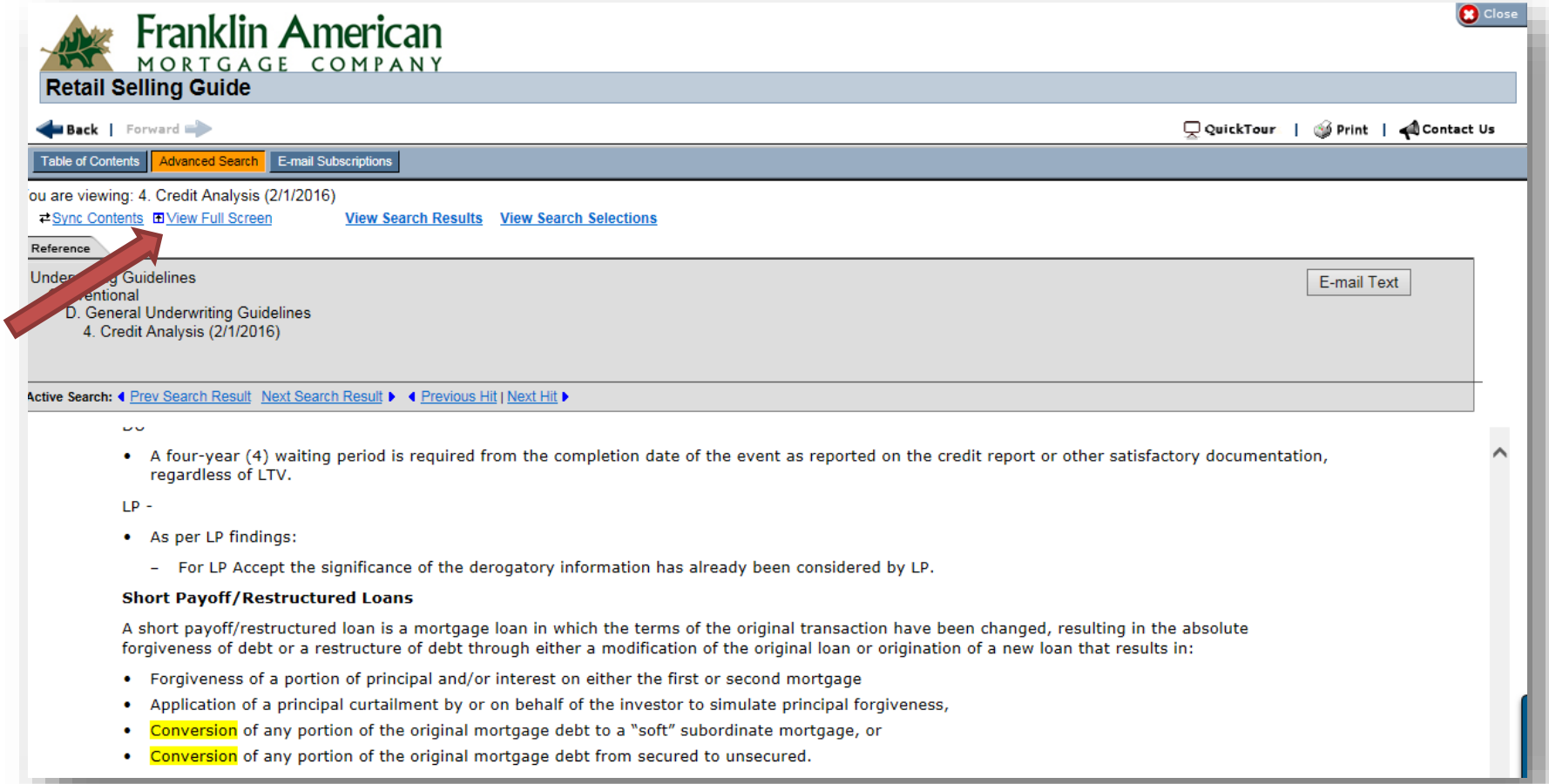
ADVANCED SEARCH

CLICK ON SYNC CONTENTS TO VIEW THE SAME RESULT BACK INSIDE THE TABLE OF CONTENTS.



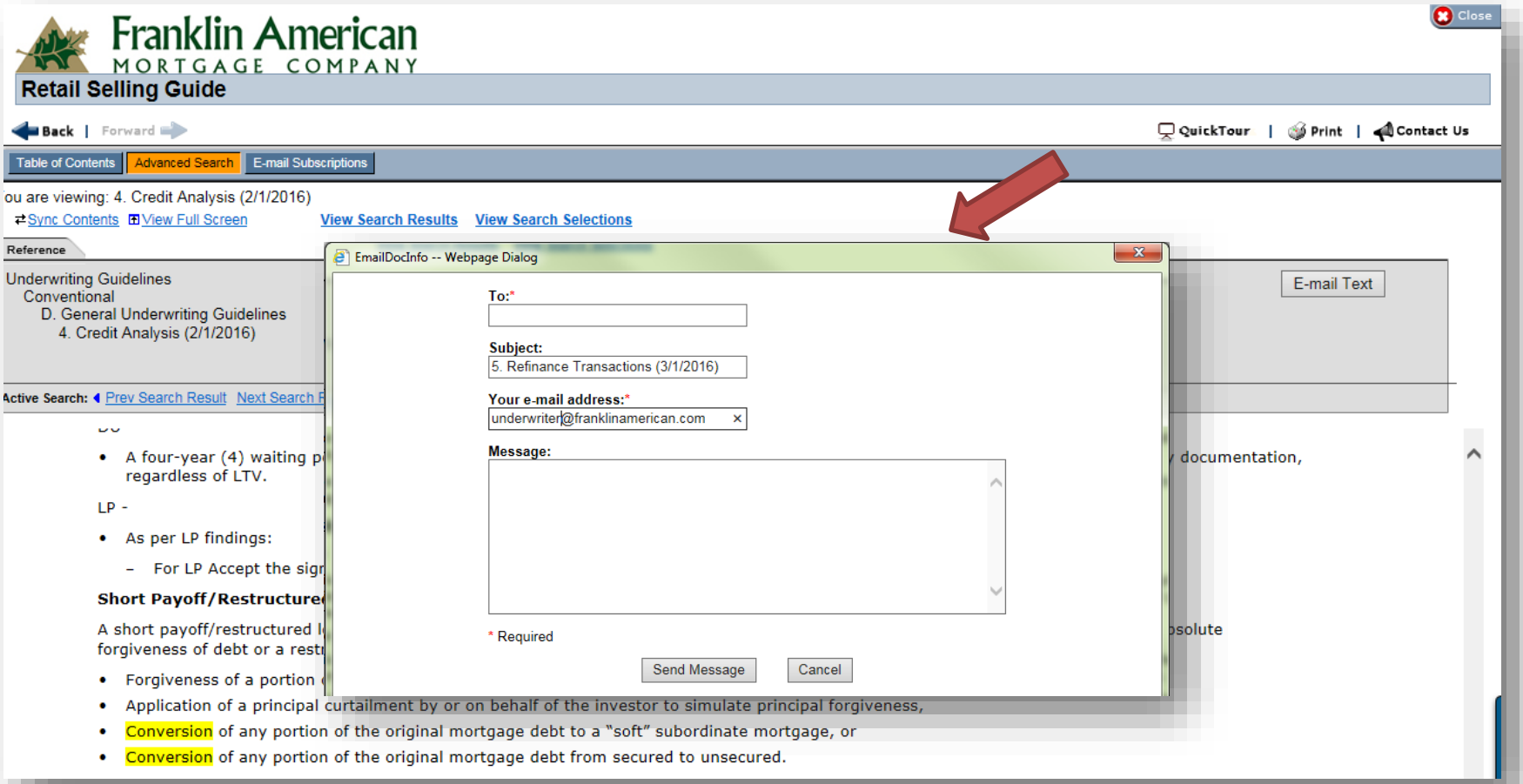
ADVANCED SEARCH

CLICK ON “VIEW FULL SCREEN” TO VIEW IN A NEW WINDOW.



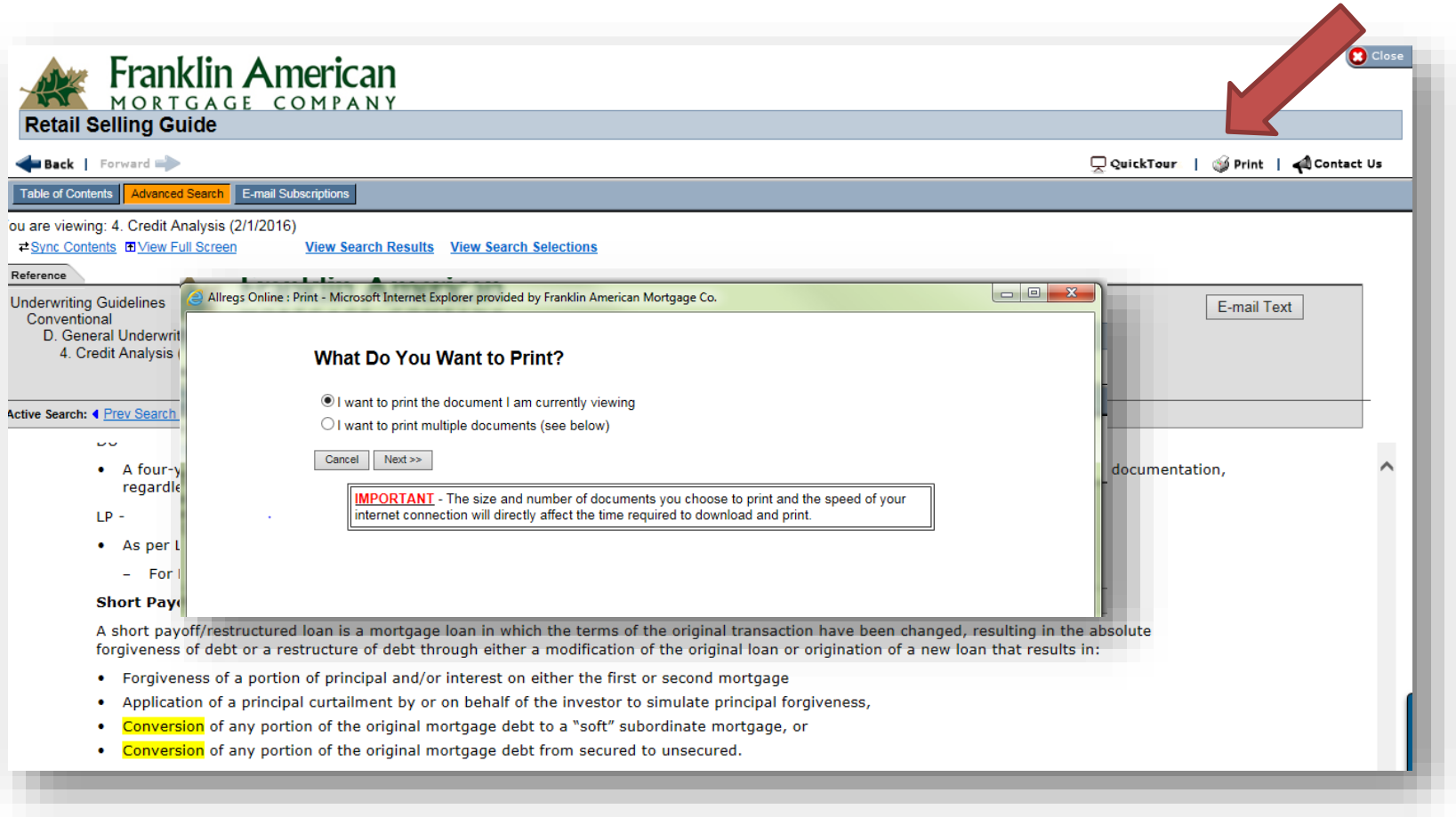
EMAIL TEXT

CLICK ON THE EMAIL TEXT BUTTON TO SEND THE ARTICLE TO SOMEONE VIA EMAIL TO VIEW.



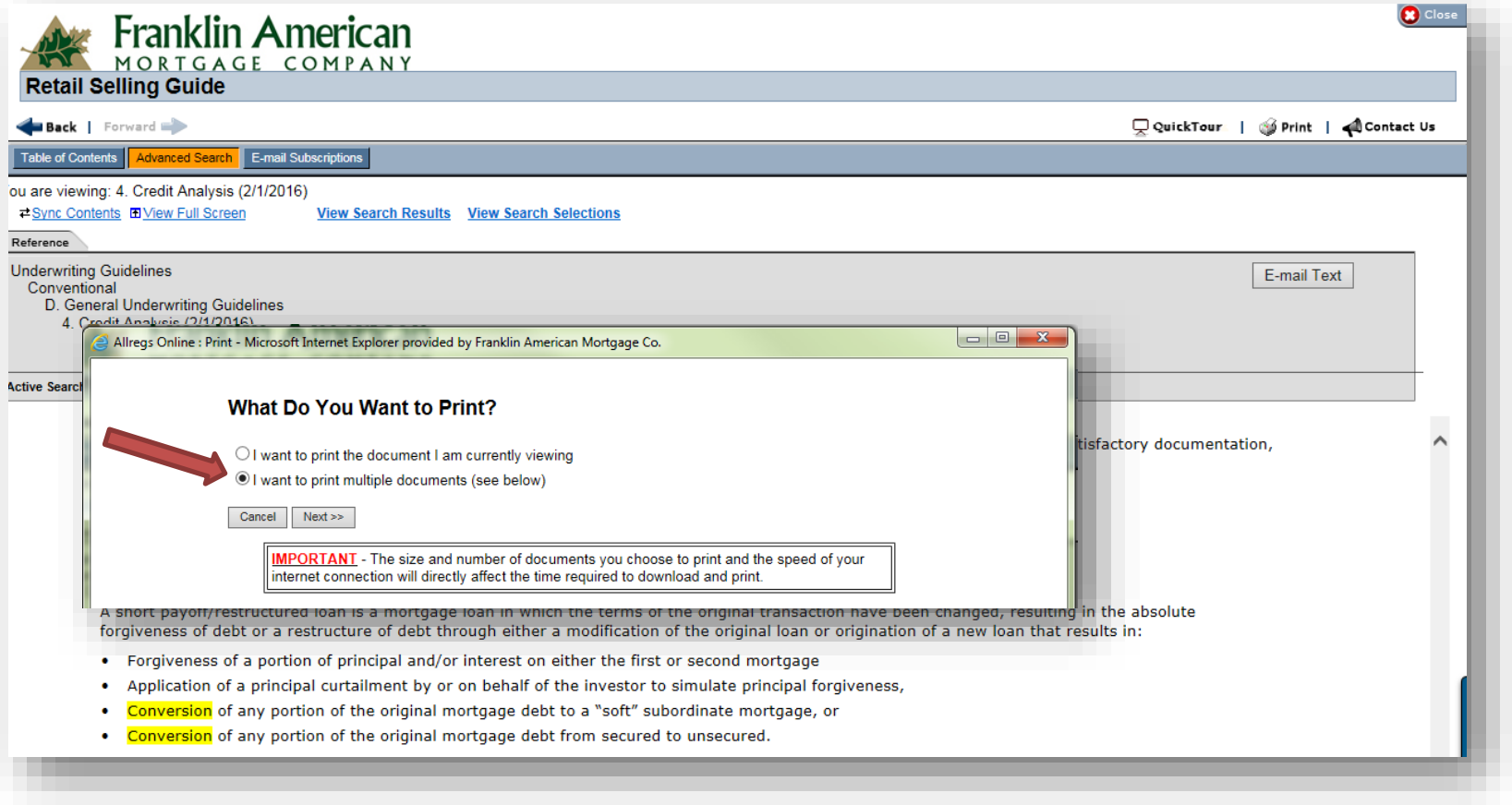
PRINT

TO PRINT THE ARTICLE YOU ARE VIEWING, CLICK ON THE PRINT ICON. THEN CHOOSE WHICH OPTION AND NEXT.



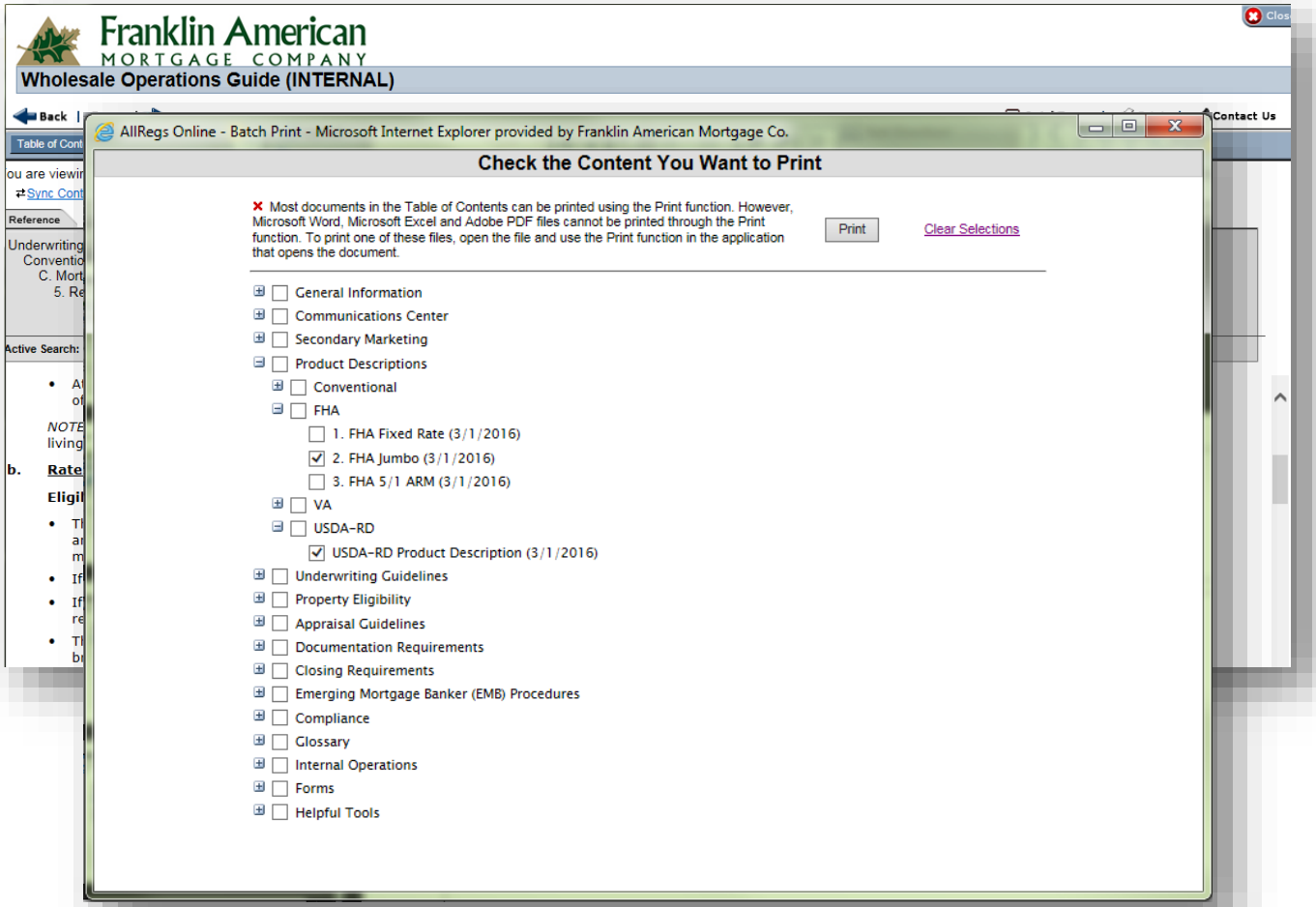
PRINT

TO PRINT MULTIPLE DOCUMENTS, CLICK ON “I WANT TO PRINT MULTIPLE DOCUMENTS” OPTION AND THEN “NEXT”



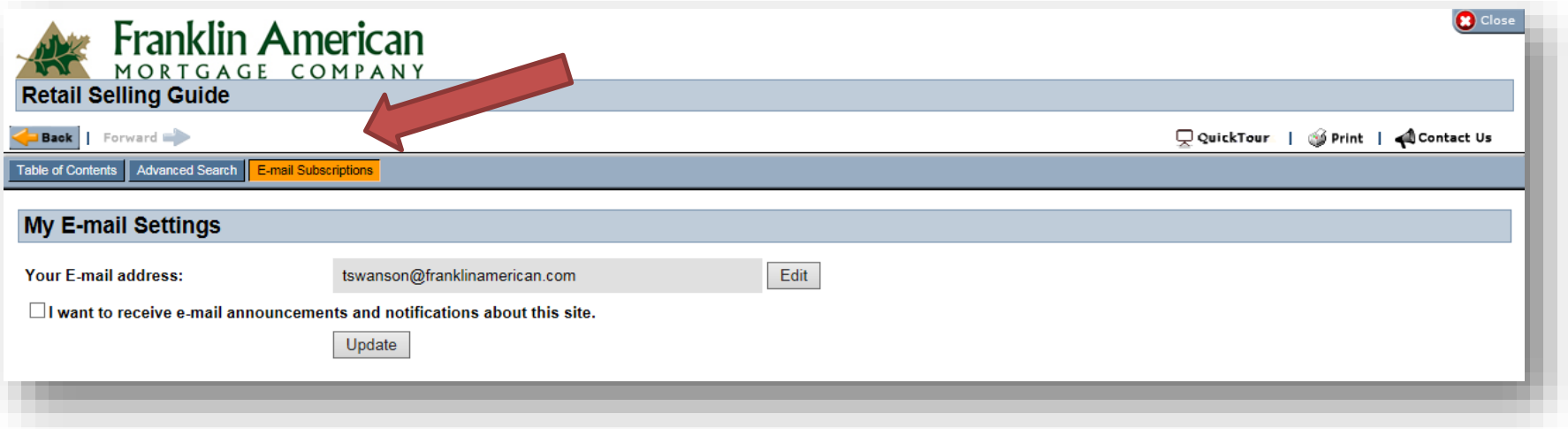
PRINT

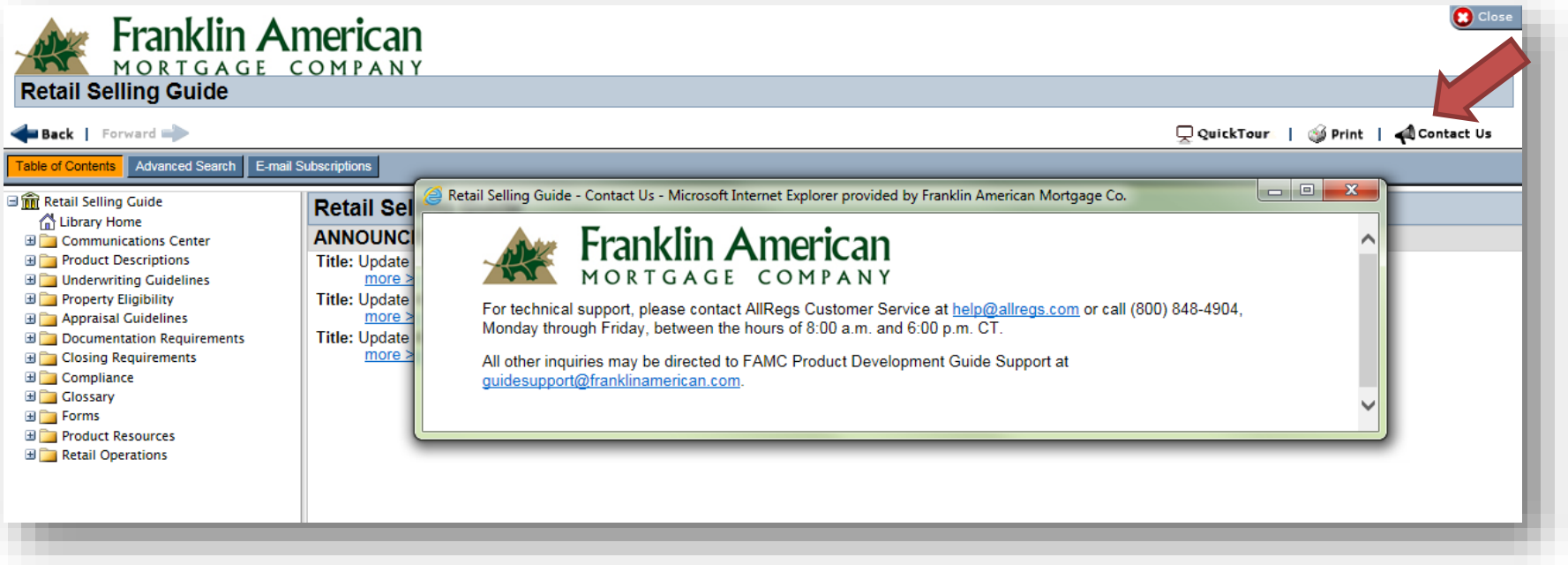
FROM THIS SCREEN, SELECT THE DOCUMENTS YOU WOULD LIKE TO PRINT FROM THE DISPLAYED TABLE OF CONTENTS BY CHECKING THE SECTION OR DOCUMENTS CHECKBOX. THEN, HIT THE PRINT BUTTON.



EMAIL SUBSCRIPTIONS

ON THE EMAIL SUBSCRIPTIONS TAB, YOU CAN UPDATE YOUR E-MAIL SETTINGS AND PREFERENCES. HERE, YOU CAN SUBSCRIBE OR UNSUBSCRIBE FROM RECEIVING NOTIFICATIONS



CONTACT

TO VIEW CONTACT INFORMATION FOR TECHNICAL SUPPORT AND OTHER INQUIRIES, CLICK ON THE “CONTACT US” BUTTON.